Northwind Systems LLC

Travel expense report

EXP-2026-114

EMPLOYEE	DEPARTMENT	TRIP
Daniel Okafor / EMP-01048	Architecture / Cost center CC-411	Client architecture review / Frankfurt and Paris
DATES	**SETTLEMENT CURRENCY**	**APPROVAL**
10-21 August 2026	USD	Sarah Donovan / 22 August 2026

Date	Merchant / receipt / paid by	Original	FX to USD	USD
08/10	United Airlines (Flight 904 ORD-FRA) REC-01 / Company Card	USD 1,240.00	1.0000	1,240.00
08/11	Deutsche Bahn ICE Train Frankfurt-Paris REC-02 / Personal	EUR 142.00	1.0900	154.78
08/12	Marriott Rive Gauche Paris (4 Nights) REC-03 / Personal	EUR 920.00	1.0900	1,002.80
08/13	Brasserie Parisienne (Client Architecture Dinner) REC-04 / Personal	EUR 185.00	1.0900	201.65
08/14	G7 Taxi & Paris Metro Airport Express REC-05 / Personal	EUR 64.00	1.0900	69.76
08/16	Steigenberger Airport Hotel Frankfurt (3 Nts) REC-06 / Personal	EUR 580.00	1.0900	632.20
08/18	MediaMarkt Frankfurt (Display Adapters & Cat6) REC-07 / Personal	EUR 48.00	1.0900	52.32
08/20	Standard International Meals Allowance (10 Days) REC-08 / Personal	USD 450.00	1.0000	450.00
08/21	United Airlines (Flight 905 FRA-ORD Return) REC-09 / Company Card	USD 1,180.00	1.0000	1,180.00

All trip expenses	**$4,983.51**
Paid on company card	**$-2,420.00**
Cash advance	**$0.00**
Employee reimbursement	**$2,563.51**

EXPENSE REVIEW

FX rates are illustrative transaction rates, not current exchange rates. Each converted line is rounded to cents.

Receipt IDs REC-01 to REC-09 link to the supporting receipts. Reimbursement includes only lines paid personally.